# Microsoft Access Practical exercise

#### EXERCISE ONE.

- 1. Create a Table:
  - A. Create a table called Publisher having the following structure:

Field Name	Data Type
Public	Short Text
PubName	Short Text
URL	Hypertink

Set the field PubID as the primary key. Set the Field Size field property of the field PubID to 5.

Set the Field Size field property of the field PubName to 50.

Set the caption property of the Publ D field to Publisher 1D.

Set the caption property of the PubName field to Publisher's Name.

B. Enter the following data for the Publisher table:

PebID	PubName	URL
MH	McGraw-Hill	http://www.mibbs.com
PH	Prentice Hall	http://www.prenhall.com
WI	Willey	http://www.wiley.com
EL	Bisevier	http://www.elsevierdirect.com
AW	Addition Wesley	http://www.aw.com
MIP	MIT Press	http://miitpress.mit.edu
CL	Cengage Learning	http://cengage.com

- 2. Relationships
  - A. Create a relationship between the AuthorID field in the Author table and the AuthorCode field in the Book table. Put a checkmark in the box labeled Enforce Referential Integrity.
  - B. Create a relationship between the PublD field in the Publisher table and the PublD field in the Book table. Put a checkmark in the box labeled Enforce Referential Integrity.
- Create a Report:

Use the Report Wizard to create a report having the following requirements:

- Select the LastName field from the Author table.
- Select the Title and Price fields from the Book table.
- Select the PubName field from the Publisher table.
- View the data by Publisher.

# **Microsoft Access Exercise Manual**

**Lauren Gardner** 

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### **Table of Contents Microsoft Access Exercise Manual**

- 1. Understanding the eBook Microsoft Access Exercise Manual
  - The Rise of Digital Reading Microsoft Access Exercise Manual
  - Advantages of eBooks Over Traditional Books
- 2. Identifying Microsoft Access Exercise Manual
  - Exploring Different Genres
  - $\circ\,$  Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Microsoft Access Exercise Manual
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from Microsoft Access Exercise Manual

- Personalized Recommendations
- Microsoft Access Exercise Manual User Reviews and Ratings
- Microsoft Access Exercise Manual and Bestseller Lists
- 5. Accessing Microsoft Access Exercise Manual Free and Paid eBooks
  - Microsoft Access Exercise Manual Public Domain eBooks
  - Microsoft Access Exercise Manual eBook Subscription Services
  - Microsoft Access Exercise Manual Budget-Friendly Options
- 6. Navigating Microsoft Access Exercise Manual eBook Formats
  - o ePub, PDF, MOBI, and More
  - Microsoft Access Exercise Manual Compatibility with Devices
  - Microsoft Access Exercise Manual Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Microsoft Access Exercise Manual
  - Highlighting and Note-Taking Microsoft Access Exercise Manual
  - Interactive Elements Microsoft Access Exercise Manual
- 8. Staying Engaged with Microsoft Access Exercise Manual
  - o Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Microsoft Access Exercise Manual
- 9. Balancing eBooks and Physical Books Microsoft Access Exercise Manual
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Microsoft Access Exercise Manual
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Microsoft Access Exercise Manual
  - Setting Reading Goals Microsoft Access Exercise Manual
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Microsoft Access Exercise Manual

- Fact-Checking eBook Content of Microsoft Access Exercise Manual
- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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