



QUICK REFERENCE GUIDE FOR HORIZON SYSTEMS

Introduction

Thanks to Horizon Systems your working system for innovative technology applications designed to make your business more efficient and effective. This Quick Reference Guide serves as a central but through points of information for all employees, clients, and stakeholders. It aims to offer immediate access to critical information, procedures, and resources you'll need to quickly manage and leverage our products and services.

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Key Personnel

- **CEO:** John Doe
- **VP of Sales:** Jane Smith
- **Customer Support Manager:** Alex Brown

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- **Run the Installer:** Double-click the downloaded package to initiate the installation process.
- **Follow On-Screen Instructions:** Complete the installation by following the on-screen prompts.

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Microsoft Office 2015 Standard Quick Reference Guide

Liying Dong



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