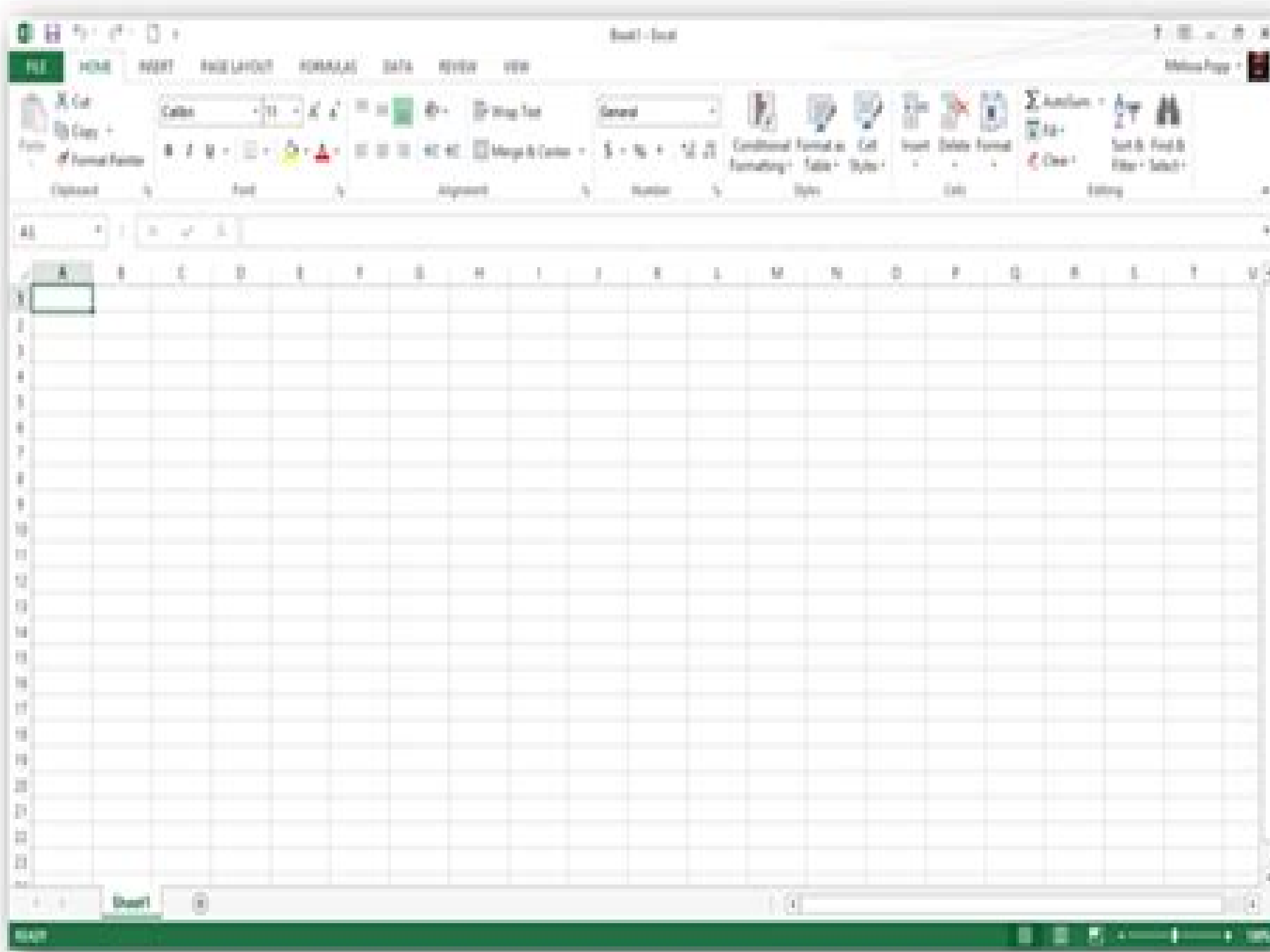




Microsoft Excel 2010 In Depth

Pooja Sachdeva



Microsoft Excel 2010 In Depth:

Microsoft Excel 2010 in Depth Bill Jelen, 2010 *Microsoft Access 2010 In Depth* Roger Jennings, 2010-12-28

Access 2010 In Depth is the beyond the basics beneath the surface guide for everyone who wants to streamline their work with Access 2010 and get more done in less time. Legendary Access expert Roger Jennings provides specific tested proven solutions to the problems Access database users and developers run into every day. Challenges other books ignore or oversimplify Jennings thoroughly covers all facets of working with Access 2010 and adds new chapters on integration and collaboration with Microsoft SharePoint and emulating Table Triggers with Access Data Macros. New coverage also includes customizable Ribbon and Themes, the revamped Macro Designer, Quick Start Fields, IntelliSense support in Expression Builder, Application Parts, and Navigation Forms, conditional formatting and data bars in reports, and new web database publishing techniques. As with all In Depth books, *Access 2010 In Depth* presents comprehensive coverage, breakthrough techniques, exclusive shortcuts, quick access to information, troubleshooting help for tough problems, and real world examples with nothing glossed over or left out. Step by step instructions with icons guide readers through essential tasks such as designing tables, entering data, importing external data, designing and executing queries, and designing data entry forms and printed reports. Additional chapters on advanced form and report design emphasize data entry efficiency and presentation clarity. By Roger Jennings, a world renowned Access expert who has sold more than 1.25 million books. Covers all aspects of working with Access 2010 from the customizable Ribbon and Themes to conditional formatting, advanced web database publishing to SharePoint collaboration. For everyone who wants to get the most out of Access 2010 from hobbyists to power users to corporate developers.

Excel 2010 Ignatz Schels, 2010

Erleben Sie Excel 2010 pur von einem Excel Profi der ersten Stunde. Selbst umfangreiche Excelanwendungen verlieren jetzt ihren Schrecken. Ignatz Schels führt Sie durch das umfangreiche neue Programm und erläutert auch komplexe Zusammenhänge. Mit zahlreichen Schritt für Schritt Anleitungen zeigt Ihnen der Autor praxisnah, wo es lang geht. Das Grundlagenwerk für Excel 2010 komplett in Farbe. Steigen Sie ein in die faszinierende Welt der Tabellenkalkulation. Mit Excel 2010 erstellen Sie mühelos Berechnungen aller Art, Statistiken, Auswertungen, Analysen und professionelle Geschäftsgrafiken. Dieses Buch ist von einem Excel Profi der ersten Stunde geschrieben. Er zeigt Ihnen, worauf es ankommt beim Umgang mit Arbeitsmappen, Tabellen und Diagrammen. Alle Programmfunktionen sind anschaulich und verständlich erklärt. Zu jedem Thema gibt es Beispiele aus der Praxis. Dieses Buch ist für Einsteiger und Profis. Von den Grundlagen der Zellbearbeitung bis zu Spezialtechniken mit ODBC, PowerPivot und VBA ist alles drin. Zahlreiche Tipps und Tricks, nützliche Tastenkombinationen und hilfreiche Makros machen das Kompendium zum unentbehrlichen Lern- und Nachschlagewerk für Excel 2010. Aus dem Inhalt: Excel installieren und einrichten, Die Excel-Oberfläche, Dateiverwaltung im Backstage, Tabellenblätter und Zellen, Grundlagen der Tabellenkalkulation, Formeln und Funktionen, Verknüpfung und Gliederung, Zahlenformate, Schriften, Rahmen, Farben und Hintergründe, Seitenlayout und Druck.

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