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their mitigation Quantitative assessment of fires and explosions Principles of dispersion calculations for toxic or flammable gases and vapors Methods of qualitative and quantitative risk assessment and control Microsoft Office Excel 2003 Garv B. Shelly, Thomas J. Cashman, James S. Quasney, 2003-10-29 For the past three decades the Shelly Cashman Series has effectively introduced computers to millions of students consistently providing the highest quality most up to date and innovative materials in computer education We are proud of the fact that our series of Microsoft Office 4 3 Microsoft Office 95 Microsoft Office 97 Microsoft Office 2000 and Microsoft Office XP textbooks have been the most widely used books in computer education With each new edition of our Office books we have made significant improvements based on software changes and comments made by both instructors and students Our Microsoft Office 2003 books continue with the innovation quality and reliability that you have come to expect from the Shelly Cashman Series Research Methods for Public Administrators Gary Rassel, Suzanne Leland, Zachary Mohr, Elizabethann O'Sullivan, 2020-12-29 Research Methods for Public Administrators contains a thorough overview of research methods and statistical applications for advanced undergraduate and graduate students and practitioners The material is based on established social science methods Concepts and applications are discussed and illustrated with examples from actual research The book covers research design methods of data collection instructions on formulating research plans measurement sampling procedures and statistical applications from basic statistics to more advance techniques The basics of conducting experiments survey research case studies and focus groups are discussed Data organization management and analysis are also covered as are data analysis and hypothesis testing Descriptive and inferential statistics are discussed and illustrated with examples The book also includes a chapter on obtaining and analyzing secondary data data already collected for other purposes and a chapter on reporting and presenting research results to a variety of audiences This is a general textbook written primarily for students of public administration and practitioners in public and not for profit organizations It includes materials shown to be useful in gathering and assessing information for making decisions and implementing policies The material is discussed at a level to be accessible and with enough detail to be useful New to the seventh edition Additional and expanded material on qualitative research big data metadata literature reviews and causal inference New material on experiments and experimental research New examples and case studies including those dealing with public policy Expanded material on using computers for data management Information on new NSF and NIH ethics and protection of human subjects requirements for researchers New data sets and Power Point slides for each chapter Microsoft Excel 2013: Introductory Steven M. Freund, Mali Jones, Joy L. Starks, 2013-06-18 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books For the past three decades the Shelly Cashman Series has effectively introduced computer skills to millions of students With Microsoft Excel 2013 we re continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today s students In this text you ll find features that are specifically

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