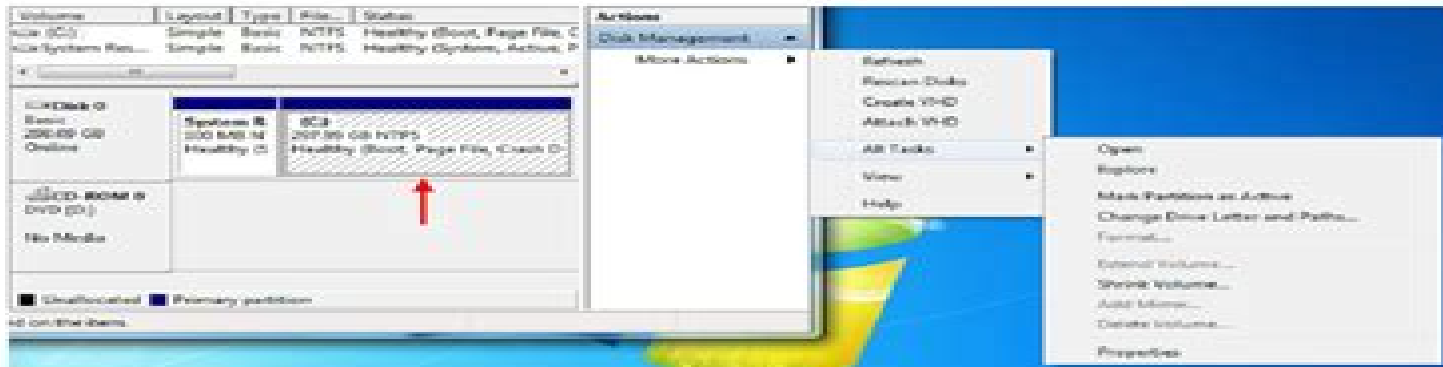


If you click the diagram for any drive, or select a drive from the list at the top of the window, you can perform actions on the drive.

The rightmost column of the Computer Management window is labeled Actions. With a drive selected, click **More Actions** → **All Tasks**. This will display a submenu which can be used to perform actions on the partition/driver:



## Creating a Partition

Windows 7 gives you the ability to split large disks into smaller, logical volumes. This is called creating a partition. Before creating a partition, you should defragment the volume to make the process go faster. If you are using an SSD disk, perform a disk cleanup beforehand.

# Microsoft Windows 7 Advanced Training Manual

**Reidel**



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