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OFFICE ADMINISTRATION MANUAL

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Carolyn Buppert



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to delineate both general patient assessment and specialty aspects of care for the practicing optometrist Step by step guidelines are presented in a consistent outline format for each procedure included along with many useful charts and tables

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Higginbotham,1999 To keep pace in today s competitive environment comprehensive ophthalmologists must broaden the scope of their practice while still offering the highest standard of care in a time pressured setting This authoritative new text in a clear a user friendly format provides the wide coverage and quick access demanded in day to day practice The book s practical patient oriented approach gives pointers for carrying out an examination and determining diagnosis and treatment strategies To enable quick access to needed information the text begins with the patient s presenting signs and symptoms and progresses to in depth coverage of individual clinical disorders All are arranged by anatomical and functional systems This is the ideal choice for practitioners and residents who need an authoritative and practical resource for quick everyday reference *The Optometric Weekly and the Optometrist & Optician* ,1971 **Southern Journal of Optometry** ,1977

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