

FirstName LastName

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September 20th, 2022

Hiring Manager

Company Name

Company Address

1A1 A1A, Company City

Position Title (Position Number)

Dear hiring manager,

I am pleased to be applying for a position title position at company. I am currently a current position, completing a 12 month term as part of the internship program at the University of city, where I am entering my fourth-year as a COMMON Engineering major with an Energy and Environment minor. I am seeking a 4 month internship starting in May 2023, and I am excited to apply my previous experiences to help continue to contribute to company's efforts of providing safe, effective, efficient, and environmentally responsible operations.

This past winter, I had the opportunity to contribute to a project designing and developing a gas processing plant, where I completed project cash flows detailing cost estimates of the facility, and modelled the heat and mass transfer using Aspen HYSYS and MATLAB. Additionally, I discussed environmental and safety implications, and proposed procedures to ensure that process hazards and social concerns had been mitigated. This included start-up and shutdown procedures, and conformance with the future goals of country's climate change policies. The responsibilities and task management required organization, the ability to manage competing priorities, and active collaboration between team members, which are qualities that align with this positions qualifications, and I believe that my experiences in facility design, will benefit the facilities team.

Included in the application is my resume, which further details my skills, qualifications, and experience, and I am excited to discuss how I can continue to contribute to the goals of company. I look forward to hearing from you at your earliest convenience, and I thank you for your consideration in my application.

Kind regards,



FirstName LastName

Cover Letter Reddit Update

David Sumpter



Cover Letter Reddit Update:

Writing a Perfect Résumé and Cover Letter: Justin Chamberlain, 2025-06-24 Writing a Perfect Résumé and Cover Letter Your Toolkit to Create Your Own Professional CV to Land Your Dream JOB In today's competitive job market crafting a winning resume and cover letter has become more crucial than ever A well crafted application can be the key to unlocking exciting career opportunities and landing your dream job As the landscape of job seeking evolves it's essential to stay informed about the latest trends and strategies to stand out among the competition Here Is A Preview Of What You'll Learn Understanding the Role of a Resume and Cover Letter Identifying Your Target Audience and Customizing Your Resume Crafting an Engaging Introduction to Grab Attention Emphasizing Transferable Skills for Career Changers Incorporating Keywords and Industry Specific Terminology Formatting Tips for an Aesthetically Pleasing Resume Creating an Eye Catching Header and Professional Contact Information Organizing Your Resume Sections for Maximum Impact Optimizing Your Resume Length and Font Selection Adding a Professional Summary or Profile Statement Showcasing Education Certifications and Training Including Relevant Projects and Freelance Work And Much much more Take action now follow the proven strategies within these pages and don't miss out on this chance to elevate your mindset to new heights Scroll Up and Grab Your Copy Today

Your Guide to Succeed After Graduation Aly Madhavji, Ryan Coelho, Karen Deng, 2016-09-05 How to succeed after university or college Becoming successful after university depends on more than just formal education Features of Your Guide to Succeed After Graduation includes Expert advice from professionals such as career coaches leaders in career development at the University of Toronto and others Step by step guidance to tackle complicated topics such as tapping into the unknown job network developing a career strategy personal branding balanced living becoming debt free and pursuing your passion Personal experiences to illustrate the ups downs trials and errors Top 12 Things to Remember from Your Guide to Succeed After University

- 1 Define your personal brand before someone else does it for you Your personal brand is about showcasing who you are what you stand for the skill set that you possess and the promises you make and deliver on
- 2 Networking is a vital part of success where anyone can open a door People make a difference so value those two way relationships
- 3 Guidance is just a mentorship request away Mentors come in many forms and can provide guidance and feedback along your career path
- 4 Job searching is a discovery process The process including rejection is a continuous opportunity to learn about yourself
- 5 You define your own success You can succeed in any career you choose at any time Consider a career direction that excites you most and you will inevitably gain value in that direction
- 6 Know where you want to go and that there are many paths to get there Your career strategy acts as a compass to an engaging and meaningful career
- 7 Discover your passions find the right time to pursue them Keep your passions in mind as you grow your career and develop seize opportunities no matter how unconventional
- 8 Set S M A R T goals to reach smart outcomes Achieving effective outcomes is a combination of S M A R T Specific Measureable Achievable Relevant and Time bound goals

self motivation and a personal reward system 9 Take time to take care of yourself and your community To maintain your physical mental and social well being be sure to balance your career and job duties with activities that support yourself and your community 10 Open your mind to a world of perspective Living and traveling outside of your community is a great way to expose yourself to new experiences and perspectives and a great way to build your network 11 Implement creative and practical ways to manage your budget Having a plan to manage your money and pay down your debt will ensure that you are on a solid path to a rewarding career 12 Learning does not end when school does After school actively seek out either formal or informal means of learning to enhance your skill set and to continue your personal development Practical advice that anyone can use the goal of Your Guide to Succeed After Graduation is to help new graduates become confident in developing successful careers addressing work life balance and other next steps after graduation

Getting a Social Media Job For Dummies Brooks Briz,David Rose,2015-03-18 Your no nonsense guide to getting a job in social media Looking to snag a social media position This fun and practical guide shows you how to stand out from the competition and land your dream job in social media Inside you ll find expert and easy to follow guidance on where you should look for a job in social media how to research companies to target the social media sites where you should be active and much more Plus you ll get resume and cover letter writing tips answers to tricky interview to woo potential employers and advice on creating a valuable social media position within your current company You will also benefit from sample resumes resume templates and videos available to download and view online From SEO specialists to online community managers social media positions are the latest buzz in the job market As businesses have come to value the competitive edge that a strong social media presence can offer these jobs have quickly evolved from short term peripheral positions to highly sought after careers With the help of Getting a Social Media Job For Dummies job candidates in the social media sphere can hone their skillsets and stand head and shoulders above the crowd to not only land an interview but to score a job in this exciting field Position yourself wisely in a crowded and rapidly growing field Be active on key social sites Write a winning resume that gets your foot in the door Create a social media position in any company Packed with expert authoritative information and with a dash of humor thrown in for fun Getting a Social Media Job For Dummies is your go to handbook for landing a social media position

[ChatGPT Side Hustles](#) Omar Johnson,2024-01-18 Discover a world where artificial intelligence isn t just a buzzword but a tangible tool to reshape the financial landscape of your life In ChatGPT Side Hustles delve deep into the expansive possibilities of OpenAI s ChatGPT unveiling its potential not just as a technological marvel but as a catalyst for unparalleled financial success This guide is meticulously crafted for those ready to harness the digital renaissance and convert cutting edge AI advancements into sustainable income streams consistent cashflow and lasting wealth Inside this book you will explore A comprehensive introduction to ChatGPT s vast capabilities Real world applications from education to business travel planning to personal growth Expert insights into crafting tailored solutions using ChatGPT s dynamic features Step by step strategies to monetize

these applications complete with pricing models and marketing techniques Over 100 actionable prompts to kickstart your ChatGPT journey Whether you re a seasoned entrepreneur a passionate side hustler or someone eager to dive into the world of AI powered ventures this book is your roadmap It s not just about the future of business it s about shaping your future

Unleash the power of AI Redefine your financial destiny Green Dot Madeleine Gray,2024-02-27 Madeleine Gray takes a scalpel to millennial malaise office romance and infidelity and the result is a brainy gutsy nervy and hilarious wonder of a novel Meg Howrey author of *They re Going to Love You* An irresistible and messy love story about the terrible allure of wanting something that promises nothing At twenty four Hera is a clump of unmet potential To her the future is nothing but an exhausting thought exercise one depressing hypothetical after another She s sharp in more ways than one adrift in her own smug malaise until her new job moderating the comments section of an online news outlet a role even more mind numbing than it sounds introduces her to Arthur a middle aged journalist Though she s preferred women to men for years now she soon finds herself falling into an all consuming affair with him She is coming apart with want and loving every second of it Well except for the tiny hiccup that Arthur has a wife and that she has no idea Hera exists With its daringly specific and intimate voice Green Dot is a darkly hilarious and deeply felt examination of the joys and indignities of coming into adulthood against the pitfalls of the twenty first century and the winding tortuous and often very funny journey we take in deciding who we are and who we want to be

The Elements of Resume Style Scott Bennett,2014-09-03 There are so many vital questions when it comes to building a r sum today but only one way to be assured you re getting the right answers by asking a hiring expert Building your r sum should be one of the easier parts to the job interview process but it s actually becoming one of the most stressful aspects What kind of r sum will spark the employer s interest Which kind most often get passed over How far back are we supposed to go How can we best explain those time gaps in between jobs Are the rules different for online r sum s Scott Bennett has hired hundreds of people in a variety of industries and he knows firsthand the insights that will catch an employer s eye as well as what dangers to avoid if you want to survive the first cut Learn how to craft clear compelling targeted r sum s and cover letters that actually work In *The Elements of R sum Style* you will be provided More than 1 400 action words statements and position descriptions that help sell your skills and experience Hundreds of words phrases and vague claims to avoid Advice for handling employment gaps job hopping and requests for salary history and requirements Sample r sum s response letter inquiry letter informational interview request letter references Surprising tips for acing the interview In today s competitive environment competition is intense no matter the field or position The often overlooked first hurdle to jump over is no doubt the r sum The time tested tools in *The Elements of R sum Style* will make sure yours stands out helping to get you the job you deserve

Dear Koda: The Letters You Wish You Had Dakota Frandsen,2019-08-17 Specialist of the Strange Dakota Frandsen writes this collection of letters to his younger self at crucial moments in his life to help him overcome the challenges of not only the supernatural but surviving domestic

violence the tragic deaths of his friends and family and the lessons he s learned from helping others overcome their demons real and metaphorical It is an undisturbed insight into Frandsen s efforts to build bridges from the occult to mainstream science going from a weird kid born in Southern Idaho to a globetrotting hunter of the things that go bump in the night

The Illustrated London News ,1858 *Space Feminisms* Marie-Pier Boucher,Claire Webb,Annick

Bureaud,Nahum,2024-01-25 Employing a global approach to feminist theory this book examines how scientific popular scholarly and artistic imaginations of space have since the 1950s reflected and embedded Earthly hopes anxieties and futures Rather than simply a platform for imagining the future it cultivates radical and alternative modes of inquiry around space through seeing space as a material reality that reflexively encodes humans self perceptions of their planet and beyond Bringing together essayistic reflections artworks and interviews with space scientists engineers and astronauts past and present in one volume *Space Feminisms* inspects the transformation of terrestrially held notions of gender race class and ableism as they migrate to the extraterrestrial whilst drawing new connections between feminist thought and extraterrestrial power structures *Space Feminisms* makes a radical enquiry into how earthly power structures are already expanding into our skies facilitating a collaborative and interdisciplinary platform for scholars artists and designers to imagine radical constructions of human futures beyond Earth At the intersection of scientific cultural social and artistic speculations the book gathers leading scholars scientists artists and designers to develop innovative tactics and disruptive participations to create generative alternative and radical futures of and in space *The Journalist's Toolbox* Mike Reilley,2024-01-05 Focusing on the how and why of digital reporting this interactive textbook equips readers with all the skills they need to succeed in today s multimedia reporting landscape *The Journalist's Toolbox* is an extension of the *JournalistsToolbox* ai website which provides links to tools organized by beats and topics as well as social channels a newsletter and more than 95 training videos relevant to journalists This handbook offers a deep dive into these digital resources explaining how they can be manipulated to build multimedia stories online and in broadcast It covers all the basics of data journalism fact checking using social media editing and ethics as well as video photo and audio production and storytelling The book considers digital journalism from a global perspective including examples and interviews with journalists from around the world Packed full of hands on exercises and insider tips *The Journalist's Toolbox* is an essential companion for students of online digital journalism multimedia storytelling and advanced reporting This book will also make an ideal reference for practicing journalists looking to hone their craft This book is supported by training videos interactive charts and a pop up glossary of key terms which are available as part of an interactive e book or online for those using the print book Warez Martin Paul Eve,2021 When most people think of piracy they think of Bittorrent and The Pirate Bay These public manifestations of piracy though conceal an elite worldwide underground organized network of pirate groups who specialize in obtaining media music videos games and software before their official sale date and then racing against one another to release the material for free *Warez* The

Infrastructure and Aesthetics of Piracy is the first scholarly research book about this underground subculture which began life in the pre internet era Bulletin Board Systems and moved to internet File Transfer Protocol servers topsites in the mid to late 1990s The Scene as it is known is highly illegal in almost every aspect of its operations The term Warez itself refers to pirated media a derivative of software Taking a deep dive in the documentary evidence produced by the Scene itself Warez describes the operations and infrastructures an underground culture with its own norms and rules of participation its own forms of sociality and its own artistic forms Even though forms of digital piracy are often framed within ideological terms of equal access to knowledge and culture Eve uncovers in the Warez Scene a culture of competitive ranking and one upmanship that is at odds with the often communalist interpretations of piracy Broad in scope and novel in its approach Warez is indispensable reading for anyone interested in recent developments in digital culture access to knowledge and culture and the infrastructures that support our digital age

Outnumbered David Sumpter, 2018-04-19 Fascinating Financial Times Algorithms are running our society and as the Cambridge Analytica story has revealed we don't really know what they are up to Our increasing reliance on technology and the internet has opened a window for mathematicians and data researchers to gaze through into our lives Using the data they are constantly collecting about where we travel where we shop what we buy and what interests us they can begin to predict our daily habits But how reliable is this data Without understanding what mathematics can and can't do it is impossible to get a handle on how it is changing our lives In this book David Sumpter takes an algorithm strewn journey to the dark side of mathematics He investigates the equations that analyse us influence us and will maybe become like us answering questions such as Who are Cambridge Analytica And what are they doing with our data How does Facebook build a 100 dimensional picture of your personality Are Google algorithms racist and sexist Why do election predictions fail so drastically Are algorithms that are designed to find criminals making terrible mistakes What does the future hold as we relinquish our decision making to machines Featuring interviews with those working at the cutting edge of algorithm research including Alex Kogan from the Cambridge Analytica story along with a healthy dose of mathematical self experiment Outnumbered explains how mathematics and statistics work in the real world and what we should and shouldn't worry about A lot of people feel outnumbered by algorithms don't be one of them

Taylor Swift Sina Buchwitz, 2024-04-14 Von der Countrys ngerin zur erfolgreichsten Musikerin der Welt Durch Talent und harte Arbeit hat sich Taylor Swift an die Spitze der weltweiten Charts gek mpft Von Anfang an verfolgte sie ihren Traum und lie sich auch durch Hindernisse nie von ihrem Weg abbringen Heute ist die Selfmadewoman ein international gefeierter Superstar und setzt sich f r die Rechte von Frauen und der LGBTQIA Community ein In diesem wunderbar bunt und liebevoll gestalteten Buch erfahren wir alles Wissenswerte ber die Popikone und lassen uns von ihrem way to live inspirieren Wie lassen sich Tr ume verwirklichen Was k nnen wir von Taylors Selbstvertrauen lernen Was ist das Geheimnis ihrer gro artigen Songs Taylor Swift zeigt wie es geht

Letters to the american people, Part I (2017-2018). Andrej Poleev, 2018-12-15 A compilation of

letters and reports written between 2017 and 2018 *The Complete MD/PhD Applicant Guide* Jonathan Sussman, Jordan Setayesh, Amitej Venapally, 2020-09-22 This book is a student reference guide book for the MD PhD application process It begins with an overview of the structure of a typical MD PhD program as well as student outcomes and career choices of MD PhD graduates Next is an outline of the academic and extracurricular prerequisites as well as the basic components of the application itself The authors then address the factors that MD PhD students should consider when selecting schools to which to apply Continuing to the main application examples are provided of all the different essay types that MD PhD applicants will encounter along with comments on how to address the deliberately vague and abstract prompts while tailoring the responses to the combined degree program Most uniquely included is a very detailed explanation of the many types of interviews that applicants will encounter and how to prepare for them by integrating extensive personal experience and first hand discussions with MD PhD program leaders Lastly there will be a discussion on how to cope with the year long timeline that constitutes this application process and provide guidance regarding properly responding to acceptances and waitlist offers Written by a team of authors each experienced with the MD PhD application this book aids the prospective applicant with navigating this challenging process *Missionary Linguistics in New France* Victor Egon Hanzeli, 2014-07-24 No detailed description available for Missionary Linguistics in New France Covering the Environment Bob Wyss, 2018-07-11 This practical primer explains the primary issues in writing about the environment identifies who to go to and where to find sources and offers examples of writing and reporting the beat Observations and story excerpts from experienced journalists provide real world context both for those in the U S as well as internationally Practice story assignments resources and a glossary of critical terms gives budding journalists all the tools needed to cover the green beat Updated with detailed coverage of how companies and climate change have evolved over the past decade this second edition expands upon the digital sphere and the myriad ways that deadline multimedia and mobile reporting have changed environmental journalism Including consideration of issues such as the water crisis in Flint Michigan and the GMO controversy this new edition provides a fresh take on the green beat with a newly organized table of contents and a guide to freelance and entrepreneurial journalism anywhere in the world Contents include an overview and history of the environment and journalism spotlighting the most significant issues in the beat guidance on understanding environmental and health science ranging from issues of risk to scientific research and studies to interviewing scientists insights into government and regulatory communities and environmental advocates on all sides of the political spectrum and international assistance in accessing public records and conducting digital and computer assisted reporting guidance in writing the story for print broadcast and internet audiences an examination of the future of journalism and news coverage of the environment in the U S and throughout the world *The Conspiracy Tourist* Dom Joly, 2023-11-02 Dom Joly sets off on his travels again immersing himself in the strange world of conspiracies On his journeys he meets conspiracy theorists galore in destinations all over the

world some famous some rather less so Conspiracy theories used to be fun a bit of laugh Did we really land on the moon Was Paul McCartney cloned Nowadays however in the aftermath of Donald Trump a global pandemic and the ever increasing influence of social media algorithms they are part of the body politic and a massive cause of division and mistrust In The Conspiracy Tourist Dom Joly sets out on a global journey to find out what s going on His travels see him meeting followers of QAnon hunting for UFOs in Roswell chasing Alex Jones of Info Wars around Austin trying to prove that Finland exists and taking a flat earther to the edge of the world On the way Dom inevitably finds the funny and the quirky but he also tries to understand what makes people so drawn to conspiracy theories What if those he has long dismissed as crazed loonies actually have a point What if we are the sheeple and they ve been right all along Join a wide eyed slightly jaded adventurous tourist on a very different kind of sight seeing trip *Advancing the Story* Debora Halpern Wenger, Deborah

Potter, 2018-08-17 Updated Edition of Bestseller It s a multimedia world and today s journalists must develop a multimedia mindset How does this way of thinking change the newsgathering and news production processes Having conceived of and written their book in this changed media landscape broadcast veterans Debora Halpern Wenger and Deborah Potter seamlessly build on the fundamentals of good news reporting while teaching students to use depth interactivity and immediacy as they maximize the advantages of each platform While retaining the book s clear instruction and advice from those in the trenches *Advancing the Story* Fourth Edition has been updated to reflect the latest issues and trends with greater emphasis on social media and mobile media to gather promote and disseminate news content expanded coverage of media ethics and media law extended examples of effective reporting across multiple platforms updated writing exercises and new resources for reviewing AP style and additional interviews with journalists at the forefront of industry changes

Maximum Harm Michele R. McPhee, 2017-04-04 In *Maximum Harm* veteran investigative journalist Michele R McPhee unravels the complex story behind the public facts of the Boston Marathon bombing She examines the bombers roots in Dagestan and Chechnya their struggle to assimilate in America and their growing hatred of the United States a deepening antagonism that would prompt federal prosecutors to dub Dzhokhar Tsarnaev America s worst nightmare The difficulties faced by the Tsarnaev family of Cambridge Massachusetts are part of the public record Circumstances less widely known are the FBI s recruitment of the older brother Tamerlan Tsarnaev as a mosque crawler to inform on radical separatists here and in Chechnya the tracking down and killing of radical Islamic separatists during the six months he spent in Russia travel that raised eyebrows since he was on several terrorist watchlists the FBI s botched deals and broken promises with regard to his immigration and the disenchantment rage and growing radicalization of Tamerlan and Dzhokhar along with their mother sisters and Tamerlan s wife Katherine *Maximum Harm* is also a compelling examination of the Tsarnaev brothers movements in the days leading up to the Boston Marathon bombing on April 15 2013 the subsequent investigation the Tsarnaevs murder of MIT police officer Sean Collier the high speed chase and shootout that killed Tamerlan and the manhunt in which the

authorities finally captured Dzhokhar hiding in a Watertown backyard McPhee untangles the many threads of circumstance coincidence collusion motive and opportunity that resulted in the deadliest attack on the city of Boston to date

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