

how i write outlines/take notes

ROMAN NUMERAL METHOD: (outline)

required format by my first teacher

EXAMPLE

- I. Main Topic:
 - A. Section Name (pg #)
 1. Important facts, concepts, examples, etc.
 2. ...
 3. ...
 4. ...
 5. ...
 - B. Section Name (pg #)
 1. Important fact/concept/idea
 - a. Separation/issue into pieces
 2. Important fact/concept/idea
 - a. ...
 - b. ...
 - c. ...
- II. Main Topic and so on...

MY USUAL OUTLINE METHOD:

[Section #] Section Name

→ Summary from textbook

Reading:

(main idea)

- info (important ideas)
- Events/people/concepts/etc.

CRITICAL:

- info
- events
- how it affects

I usually take the headings and subheadings and organize my different ideas

- info
- (ex) Examples

EXAMPLE

[Section 1] The Road to World War I

→ 1914 summer - crisis in the Balkans led to conflict with a tension between assassination, Austria-Hungary, Germany...

Cause of the War

(main idea) Nationalism, militarism, and a system of alliances contributed to the start of World War I.

- system of nation states that were forming led to competition

ALLIANCES AND ALLIANCES

- Europe's greatest powers were divided into 2 sides

the Triple Alliance (1882) and the Triple Entente (1907)

- Germany
- Austria-Hungary
- Italy
- Britain
- France
- Russia

BASIC OUTLINE METHOD:

EXAMPLE

CHAPTER NUMBER AND NAME

→ Section Name

- important concept/definition/fact/idea
- important fact/concept

→ Section Name

- important fact/definition/concept/idea
- important fact/definition/concept/idea

Ex: PHOTOSYNTHESIS: Using Light To Make Food

→ Autotrophs are the producers of the biosphere

- photosynthesis is the process by which plants and other organisms use light energy to produce food from carbon dioxide and water
- can happen in plants and some bacteria
- can happen in some algae
- can happen in some fungi

→ Photosynthesis occurs in chloroplasts in plant cells

- in green parts of plants (leaves)
- photosynthesis usually occurs in the stroma
- the light comes from photosynthesis

~ note-taking ~

HOW I TYPICALLY TAKE NOTES IN CLASS:

EXAMPLE

Month 1 Day 10th notes

- Britain with imperialism, but they were industrialized
- others the power, but they had more resources

MATERIALISM

- improved trade
- transportation
- technology let the people participate in gov.

Global Data 4th round current

- British East India Company

1. Quarterly notes

Copy that

the company was with gov and was the main idea

→ 1858 took over India but they believed the Company had been in India since 1700



kept each other of odds

→ 1858 took over India but they believed the Company had been in India since 1700

DATE

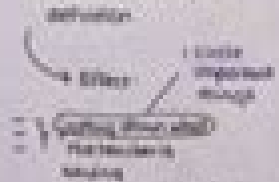
Main Point

- definition/concept/idea

Main Point

- 1. Context (background)
- 2. Summary (main idea)

Event/Issue/Concept - definition



Event/Issue/Concept

→ 1858 took over India but they believed the Company had been in India since 1700

Notetaking Study Guide Aventa Learning

William R. Luckie, Wood Smethurst



Notetaking Study Guide Aventa Learning:

Effective Notetaking Fiona McPherson, 2012-07-01 You can predict how well a student will do simply on the basis of their use of effective study strategies This book is for college students who are serious about being successful in study and teachers who want to know how best to help their students learn Being a successful student is far more about being a smart user of effective strategies than about being smart Research has shown it is possible to predict how well a student will do simply on the basis of their use of study strategies This workbook looks at the most important group of study strategies how to take notes with advice on how to read a textbook and how to prepare for a lecture You ll be shown how to format your notes use headings and highlighting how to write different types of text summaries and pictorial ones including concept maps and mind maps you ll find out the difference and the pros and cons of each ask the right questions make the right connections review your notes evaluate text to work out which strategy is appropriate There s advice on individual differences and learning styles and on how to choose the strategies that are right for both you and the situation Using effective notetaking strategies will help you remember what you read It will help you understand more and set you on the road to becoming an expert or at least getting good grades Successful studying isn t about hours put in it s about spending your time wisely You want to study smarter not harder As always with the Mempowered books this thorough and fully referenced workbook doesn t re hash the same tired advice that s been peddled for so long Rather Effective Notetaking builds on the latest cognitive and educational research to help you study for success This 3rd edition has advance organizers and multi choice review questions for each chapter plus some additional material on multimedia learning and taking notes in lectures Keywords best study strategies for college students how to improve note taking skills study skills college study taking notes

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Note-Taking Made Easy Judi Kesselman-Turkel, Franklynn Peterson, 2003-09-25 Presents a

comprehensive guide to taking notes from text lecture and for research and provides instruction on outlining and patterning as well as shorthand and abbreviations

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Effective Notetaking F. M. McPherson, 2018 This book is for college students who are serious about being successful in study and teachers who want to know how best to help their students learn Being a successful student is far more about being a smart user of effective strategies than about being smart Research has shown it is possible to predict how well a student will do simply on the basis of their use of study strategies This workbook looks at the most important group of study strategies how to take notes with advice on how to read a textbook and how to prepare for a lecture You ll be shown how to format your notes use headings and highlighting how to write different types of text summaries and pictorial ones including concept maps and mind maps you ll find out the difference and the pros and cons of each ask the right questions make the right connections review your notes evaluate text to work out which strategy is appropriate There s advice on individual differences and learning styles and on how to choose the strategies that are right for both you and the situation Using effective notetaking strategies will help you remember what you read It will help you understand more and set you on the road to becoming an expert or at least getting good grades Successful studying isn t about hours put in it s about spending your time wisely You want to study smarter not harder As always with the Mem powered books this thorough and fully referenced workbook doesn t re hash the same tired advice that s been peddled for so long Rather Effective Notetaking builds on the latest cognitive and educational research to help you study for success

[Caminos Joy](#)

Renjilian-Burgy, Ana Beatriz Chiquito, Susan M. Mraz, 2001

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test they are going to see that the notes do not make any sense and you might fail This is not something that you want to hear after making your hands ache with keeping up for the whole semester There is an easier way to do this process Taking notes is not something that needs to harm your hands and you do not need to write down everything that you are hearing from the instructor because it is going to be a waste of your time and energy Learning how to take proper notes from what is important will make things so much easier on you in the long run In this guidebook you will learn everything that you need in order to see success with note taking Here s What I ll Teach You What is going to make a good note How using active listening is going to help you determine what is the most important How to hack your memory and get it to work for you Getting your mind ready to work hard the night before How to start taking the right notes How editing notes can make things so much easier Note taking does not need to be an experience that is hard to deal with and you do not need to try and keep up with everything that is being said With the tips in this guidebook you will be taking better notes than ever before Buy your copy today

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