

# How I take notes

BY DARLINGRACHEL

{{DON'T FORGET THE DATE}}

## lecture notes

**MAIN POINTS** USUALLY A DEFINITION, IMPORTANT DATE OR FACT

**SUB POINTS** EXPAND ON THE MAIN POINT WITH MORE

IF YOU NEED A SUB SUB POINT GO FOR IT!!

DON'T WORRY ABOUT  
WRITING EVERYTHING  
DOWN WORD FOR WORD

COME PREPARED SO YOU  
KNOW KEY POINTS. TRY  
AND READ BEFORE

LISTEN! SOME OF THE  
MOST IMPORTANT INFO  
IS GIVEN THIS WAY

DON'T WORRY ABOUT  
MAKING YOUR NOTES  
PRETTY RIGHT NOW!

WRITE OUT EXAMPLES  
IN A BLANK AREA OF YOUR NOTES  
& DRAW A CUTE SHAPE AROUND IT  
TO STAND OUT & REMEMBER

## re-writing your notes

- COLOR CODE IF YOU WANT → ADD A COLOR KEY
- TYPE ON COMPUTER → MICROSOFT WORD
- THIS IS A PERFECT WAY TO REVISE & STUDY
- PUT YOUR FAVORITE NOTE TAKING TECHNIQUE TO USE

### MINDMAPPING



- LOOK AT SUMMARY AT THE BACK OF CHAPTER
- USE SAME PROCESS AS LECTURE NOTES ^^
- DRAW ANY TABLES, DIAGRAMS, ETC THAT WILL HELP YOU
- TRY & WRITE IN YOUR OWN WORDS! IT WILL HELP YOU REMEMBER.

## book notes

# Note Taking Guide For Middle School Students

**Victor M. Corman**



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