

WILSON MILLER

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A versatile and enthusiastic College Professor with 4+ years of professional experience teaching Finance to undergraduate and graduate students from diverse backgrounds. Expert in implementing modern and effective teaching strategies that promote class engagement and champion learners' achievements. Seeking the College Professor role in the Finance Department to contribute to the university's academic integrity.

PROFESSIONAL EXPERIENCE

College Professor
CALIFORNIA STATE UNIVERSITY, Sacramento, CA
December 20XX–Present

- Develop curriculum and syllabus for college students, contributing to decreasing yearly attrition to 2%
- Build connections to businesses and local recruiting groups, achieving a 90% hiring rate for graduating students
- Formulated career mentoring instructions to counselors that reduced students' change of programs in the middle of semesters by 60%
- Coached participants in the university's Personal Finance and Consumer Report Competition that won third place

Assistant Professor
CALIFORNIA STATE UNIVERSITY, Sacramento, CA
August 20XX–November 20XX

- Taught 4 courses in 1 academic year with all classes receiving a 100% pass rate
- Introduced a more technology-based instruction mode that reduced teaching material expenses by 50%
- Administered 12+ examinations and career consultations with graduating students
- Successfully assisted 5 Ph.D. students in conducting their thesis research and gave constructive feedback when they presented their findings

EDUCATION

UNIVERSITY OF SOUTHERN CALIFORNIA, Los Angeles, CA
May 20XX
PH.D Finance

UNIVERSITY OF CALIFORNIA, IRVINE, Irvine, CA
May 20XX
M.A. Finance

ADDITIONAL SKILLS

Economics and accounting, public speaking, financial analysis, knowledge of modern classroom technology

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4 Pillars: Creating a Life on YOUR Terms Geoff Smith,2022-05-21 What does it feel like to create a life on your terms Where your health relationships finances and mindset are all supercharged with positive momentum and intent The 4 Pillars offers a template on how to shape your life towards fulfilment in these areas where you learn to master your health take control of your relationships grow your finances and develop a clear and positive mindset The 4 Pillars is your roadmap to a better life *Business and Professional Writing: A Basic Guide, Third Canadian Edition* Paul MacRae,Joel Hawkes,Laura Fanning,2025-03-19 Write with Clarity Communicate with Confidence Business and Professional Writing is a book that practices what it preaches The authors deliver direct engaging guidance on workplace communication with a friendly no nonsense approach The book provides realistic examples and practical strategies to ensure clarity concision courtesy correctness and positivity in every message The text offers guidelines and templates for business correspondence reports promotional materials job searching and oral presentations and covers style editing document design information security and ethics Exercises guide students through the process of creating and revising each genre and helpful tips reminders and suggested resources appear throughout [Business and Professional Writing: A Basic Guide for Americans](#) Paul MacRae,2016-05-30 Straightforward practical and focused on realistic examples Business and Professional Writing A Basic Guide for Americans is an introduction to the fundamentals of professional writing The book emphasizes clarity conciseness and plain language Guidelines and templates for business correspondence formal and informal reports brochures and press releases and oral presentations are included Exercises guide readers through the process of creating and revising each genre and helpful tips reminders and suggested resources beyond the book are provided throughout [The Job Tree: Winning Your Next Job](#) Lee Smith,2021-02-24 Winning a new job can be a challenge Jobs are changing worldwide Technological change globalization and economic disruptions like recessions all have an impact Workforces are becoming increasingly mobile with frequent job changes This book will help you develop the skills and documents for successful job hunting It provides expert advice resources and support It also helps you develop your resum social media bio and interview skills The book contains step by step guidance and tips on how to handle the complex field of job searching The Job Tree will help you win your next job [Kick Start Your Career](#) Lee Smith,John van Genderen,2018-03-30 For new graduates the key challenge remains how to secure that first career related job Full of guidance and tips on how to handle the complex field of job hunting Kick Start Your Career can help navigate an ever changing job market and secure your chance at your desired career It is a valuable investment in your future It advises the reader on how to stand out in job applications use social media for job searching create resumes and cover letters that stand out succeed at interviews It provides a practical hands on step by step approach With an integrated Personal Plan that helps create key job search documents it directs soon to be graduates towards achieving their career aspirations Accompanying online resources include examples and templates which can be

downloaded in Word format to help you prepare resumes and other job search documents This book will help graduates progressively build up job hunting resources skills achievements resume cover letter and interview responses and turn this into a practical outcome a new job It is a key companion to any student or recent graduate exploring the job market

Business and Professional Writing: A Basic Guide, Third Edition Paul MacRae,Joel Hawkes,Laura Fanning,2025-09-04 Write with Clarity Communicate with Confidence Business and Professional Writing is a book that practices what it preaches The authors deliver direct engaging guidance on workplace communication with a friendly no nonsense approach and realistic examples and practical strategies ensure clarity concision courtesy correctness and positivity at every turn The text offers guidelines and templates for business correspondence reports promotional materials job searching and oral presentations and covers style editing document design information security and ethics Exercises guide students through the process of creating and revising each genre and helpful tips reminders and suggested resources appear throughout

Design Portfolios Mark W. Smith,2023-03-08 Unique perspective of a seasoned designer and veteran A E industry recruiter regarding what design industry recruiters actually look for in a Design Portfolio Design Portfolios A Recruiter s View provides a student friendly guide written from the perspective of a designer and design industry recruiter on what recruiters look for as they review a design portfolio It shows students how to create a professional quality portfolio that will get them to that all important next step in the recruiting process the interview Using a unique plan of action The Four S s the book presents an organizational mindset focused on the added value of telling your Story revealing your Style proclaiming your Substance and Sharing your uniqueness effectively In today s competitive market a winning portfolio is much more than a simple accounting of digital skills and volumes of high resolution graphics This book shows students what recruiters really value and how to ensure their portfolios make the right impression Design Portfolios A Recruiter s View explains How to develop a memorable organizational approach around story style substance and sharing and create a winning portfolio Answers to the key questions students ask to fill in gaps in their academic instruction Real examples of resumes cover letters and portfolios that reveal what is needed for success Years of big picture insight gained from actual portfolio reviews during the author s time as a designer and recruiter Aimed at the inexperienced design student rather than the practicing professional Design Portfolios A Recruiter s View is an easy to understand and constructive guide that is incredibly helpful to young designers with project histories that consist only of academic and internship work

Business and Professional Writing: A Basic Guide - Second Canadian Edition Paul MacRae,2019-05-13 Straightforward practical and focused on realistic examples Business and Professional Writing A Basic Guide is an introduction to the fundamentals of professional writing The book emphasizes clarity conciseness and plain language Guidelines and templates for business correspondence formal and informal reports brochures and press releases and oral presentations are included Exercises guide readers through the process of creating and revising each genre and helpful tips reminders and suggested

resources beyond the book are provided throughout The second edition includes new sections on information security and ethics in business writing New formal proposal examples have been added and the text has been updated throughout

Business and Professional Writing: A Basic Guide - Second Edition Paul MacRae,2019-05-01 Straightforward practical and focused on realistic examples Business and Professional Writing A Basic Guide is an introduction to the fundamentals of professional writing The book emphasizes clarity conciseness and plain language Guidelines and templates for business correspondence formal and informal reports brochures and press releases and oral presentations are included Exercises guide readers through the process of creating and revising each genre and helpful tips reminders and suggested resources beyond the book are provided throughout The second edition includes new sections on information security and ethics in business writing New formal proposal examples have been added and the text has been updated throughout The New Template for Recovery Portman,2010-08 The New Template for Recovery is for people who believe they have the ability to make important changes in their lives including quitting drinking It is designed for those who want to succeed at sobriety but want something different than or in addition to what standard treatment programs and AA have to offer If you want to pursue a forward going approach to recovery and to become excited rather than depressed about life without alcohol this book may be the place for you to find the motivation the knowledge and the pathway to succeed If you are drawn to the idea of an independent recovery from an alcohol use problem know that you are not alone and rest assured that millions of people gain lasting sobriety on their own Indeed an irrepressible body of research finds that many possibly most people in successful recovery manage to quit drinking on their own The New Template for Recovery provides a clear and practical self directed guide to sobriety and a better life by the use of a template for recovery that can be crafted and followed according to each person s needs Learn The level of alcohol use problem that you have How to safely manage alcohol withdrawal Why you are not to blame The pros and cons of AA and standard treatment programs The psychological and physical addiction processes and effects Discover The foreword going template model for recovery How to focus on the life areas of recovery that are important to you Powerful relapse prevention strategies The motivation to recreate your life your way T Christopher Portman Ph D earned his doctorate at the University of Oregon He has directed both outpatient and inpatient treatment programs and has taught many addiction courses and seminars in the Pacific Northwest He presently lives in Bellingham Washington where his practice focuses on the treatment of addictions and related mental health and relationship problems **Getting Hired** Frances R. Schimdt,2012-01-05 Looking for a job is hard work it can be a difficult and frustrating process especially if youre a college student trying to juggle academics and other responsibilities In Getting Hired author Frances R Schmidt offers a quick and easy job search handbook for graduates and soon to be graduates that presents a five step approach for getting hired during difficult economic times Getting Hired helps college graduates successfully get hired by encouraging motivating and teaching them how to focus on the employers needs in any economic circumstances It covers the nuts and bolts of the

entire hiring process including handling job search stress realizing the importance of networking marketing ones qualifications preparing a resume and writing a cover letter getting results from the portfolio learning the art of interviewing Schmidt an experienced career counselor shows how graduates can and will get hired if they distill the job search process down step by step to achieve employment career success in any job situation Learn how to successfully market yourself in order to make a smooth transition from college to career Praise for Getting Hired The text is comprehensive and offers clear and concise messages important to job seekers Dr Timothy Gallineau Interim Chair and Faculty Higher Education Administration Department Buffalo State College Buffalo New York

The MBA Field Guide: How to Get In & What to Expect at the World's Renowned Programs , Foreign Education Qualifications: A Digest for American Employes Pasquale De Marco,2025-04-09 In today s interconnected world the recognition of foreign education qualifications has become a crucial factor in global mobility and workforce development As professionals seek opportunities beyond national borders and organizations expand their reach internationally navigating the complexities of foreign credential evaluation is essential for ensuring fair and equitable treatment of skilled workers Foreign Education Qualifications A Digest for American Employers serves as a comprehensive guide to understanding and evaluating foreign education credentials for the American audience This book delves into the intricacies of international educational systems grading schemes and credentialing practices providing practical advice and insights for individuals and organizations seeking to navigate this complex landscape With a focus on higher education and professional qualifications the book explores the various pathways available for international students and professionals seeking to pursue further studies or employment opportunities in the United States It provides valuable guidance on topics such as degree equivalency licensure requirements and cultural considerations empowering readers to make informed decisions about their educational and career goals Recognizing the importance of cultural competence in today s globalized workplace the book offers insights into understanding cultural differences adapting communication styles and building cross cultural relationships These skills are essential for thriving in diverse and international environments where collaboration and teamwork are key to success This book is an indispensable resource for anyone seeking to understand and navigate the complexities of foreign education qualifications Whether you are an international student aspiring to study in the United States a professional seeking employment opportunities abroad an employer looking to hire globally or a policymaker working to promote international educational exchange this guide will provide you with the knowledge and tools you need to succeed in the international arena By embracing the diversity of educational backgrounds and experiences we can foster a more inclusive and globally connected workforce where talent and skills are valued regardless of national borders Foreign Education Qualifications A Digest for American Employers is a valuable contribution to this endeavor providing a roadmap for understanding and recognizing the credentials of internationally educated professionals promoting fair and equitable treatment and unlocking the full potential of the global

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 Martin J.,2023-06-07 Experiences of job hunting in Canada between 2007 and 2008 Tips for job hunting by personal experiences for one year **Introduction to the Health Professions** Peggy S. Stanfield,Y. H. Hui,Nanna Cross,2011-08-05
Top Secret Tips: How to Crush Federal Resumes joseph mercer,2020-03-15 **Zoho For Dummies** Steve Holzner,2009-06-15 A great way to get started on this new FREE Web based productivity and collaboration tool Zoho is a very cool and free alternative to Microsoft Office Known as cloud computing because it s totally Web based Zoho provides 18 different applications to help you write documents create spreadsheets send e mail and much more People love it but what it doesn t offer are extensive help files so that s where this practical book comes in Zoho For Dummies shows you how to use Zoho s most widely used applications including Zoho Writer Zoho Notebook Zoho Show Zoho Sheet Zoho DB Zoho Mail Zoho Planner Zoho CRM and Zoho Projects You ll get thoroughly up to speed on all common tasks and discover enough tips and tricks to get you power using Zoho in no time Zoho is a free Web based alternative to Microsoft Office launched in 2007 it is considered to be cloud computing because it is categorized as Software as a Service SaaS and Web based The book guides you through common tasks and provides tips and tricks to maximize your productivity and minimize hassle Covers Zoho Writer Zoho Notebook Zoho Show Zoho Sheet Zoho DB Zoho Mail Zoho Planner Zoho CRM and Zoho Projects Also provides information about sharing content scheduling and more Get your head in the clouds with this friendly guide to the exciting new Zoho cloud alternative to Microsoft Office **Applying Data Science and Learning Analytics Throughout a Learner's Lifespan** Trajkovski, Goran,Demeter, Marylee,Hayes, Heather,2022-05-06 Research in the domains of learning analytics and educational data mining has prototyped an approach where methodologies from data science and machine learning are used to gain insights into the learning process by using large amounts of data As many training and academic institutions are maturing in their data driven decision making useful scalable and interesting trends are emerging Organizations can benefit from sharing information on those efforts Applying Data Science and Learning Analytics Throughout a Learner s Lifespan examines novel and emerging applications of data science and sister disciplines for gaining insights from data to inform interventions into learners journeys and interactions with academic institutions Data is collected at various times and places throughout a learner s lifecycle and the learners and the institution should benefit from the

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