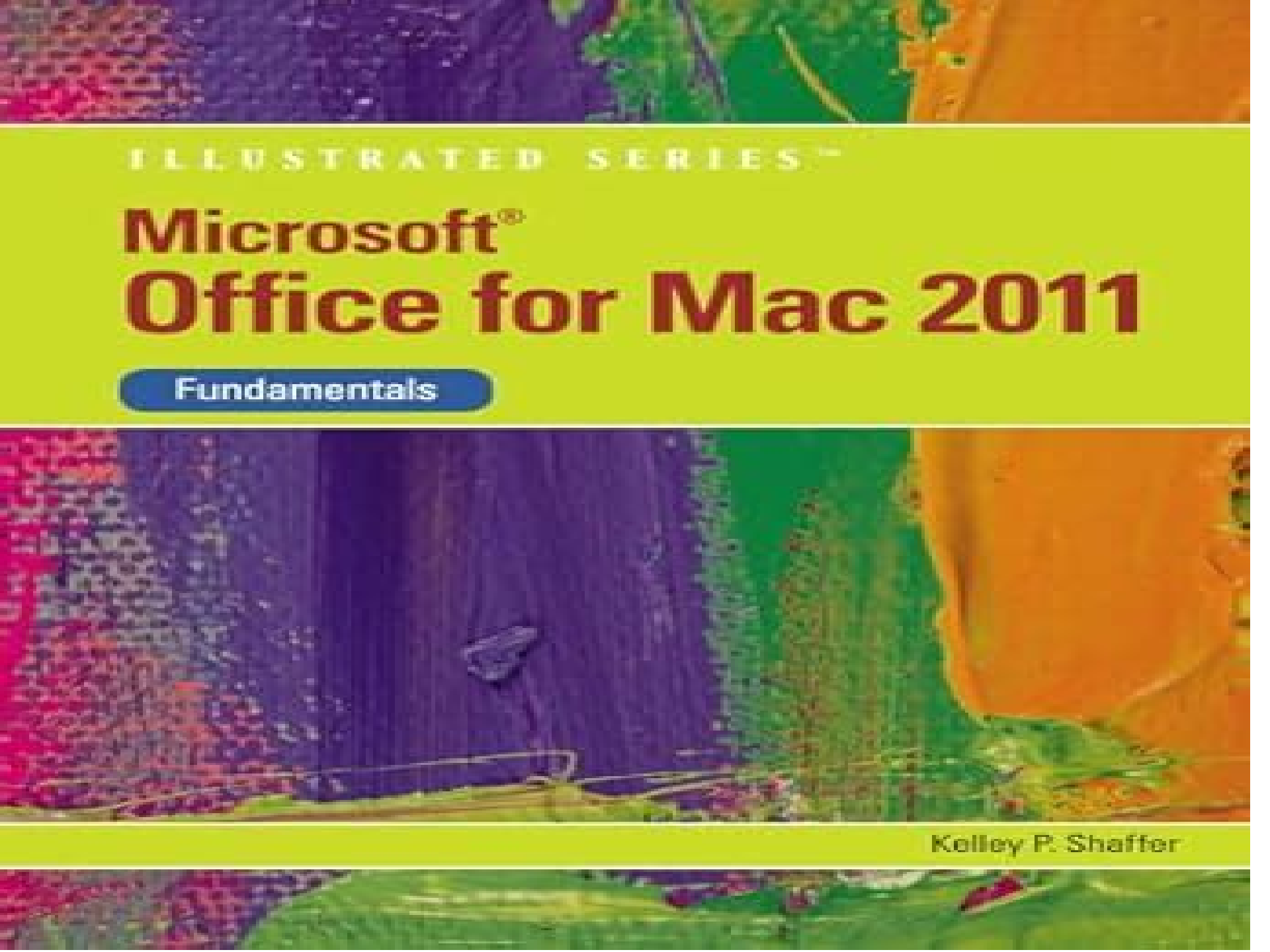




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to successfully transform your company into a process oriented efficient business that can grow with the K2 platform Since this is the first book on K2 blackpearl you will find a broad range of topics in this book from the market in which K2 blackpearl is aimed to the architecture of the platform from how to approach process design to developing your own custom user manager The first part of the book is meant for everyone and provides an understanding of K2 blackpearl and where it fits in the marketplace It is included to provide a framework for thinking about various aspects of process driven applications including how they differ from business process management techniques identifying processes in your company to automate the different pieces that make up a process measuring the success of your efforts and finally shifting your company s culture in the direction of process efficiency This section may be the only section you need to read if you are sponsoring a process improvement effort in your company If you are responsible for leading the effort make sure to read Chapters 3 and 4 The other parts are meant to provide details on how to effectively deploy and use K2 blackpearl and include a broad range of topics Read what you are most interested in but also make sure to read Chapter 8 which will give you a great foundation to start designing processes with K2 blackpearl Chapter 14 is also recommended for everyone because it provides an overview of the available K2 Designers and how you can share projects among them K2 blackpearl is the main subject of this book although we devote an entire chapter Chapter 23 to the add on product K2 connect to give you an understanding of how to bring SAP data into your processes We also talk a bit about K2 blackpoint particularly in the SharePoint chapters Since K2 blackpoint is built on the K2 blackpearl foundation many of the same concepts apply to that product as well but we do not point out the differences between K2 blackpearl and K2 blackpoint For that information browse to www.k2.com *Microsoft Office: Mac 2011* Matteo Discardi,2011-06-24 Se hai sempre utilizzato Office sul tuo vecchio PC e adesso che hai un Mac non sai proprio come fare allora questo eBook per te **Das Grundlagenbuch zu Office:mac 2011** Horst Grossmann,2011

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Office 2011 for Macintosh Chris Grover,2011 Provides instructions for using Microsoft Office 2011 on a Mac computer with sections on Word Outlook Excel PowerPoint and Office as a whole *Kreativ, effizient und professionell arbeiten mit Microsoft Office:mac 2008* Sabine Lambrich,2009 *Yearbook of International Organizations 2014-2015, Volumes 1a & 1b (Set)* Union of International Associations,2014-06-16 Volume 1 A and B covers international organizations throughout the world comprising their aims activities and events [Using Microsoft Office for Mac 2011](#) Yvonne Johnson,2011-01-25 The new version of Office for Mac is Microsoft s most collaborative compatible and easy to use version for Mac to date bringing the Mac version on an even level with Office 2010 for the PC while remaining truly Mac like Using Microsoft Office 2011 for Mac explains the tasks you need to perform if you must switch between platforms as well as the rich new features in this version if you are upgrading from an older Mac version Using Microsoft Office 2011 for Mac is broken into five sections one section for each of the four applications and a fifth section on Document Connection that teaches you how to use the collaboration features of Office via SharePoint or SkyDrive For Word PowerPoint and Excel each section includes an introductory chapter to get you comfortable with the basics and subsequent chapters that teach you how to enhance your work and use productivity tools Additionally online audio and video instruction enhance the book by explaining additional topics and demonstrating real world tasks [Learn Office 2011 for Mac OS X](#) Guy Hart-Davis,2011-08-18 Office for Mac

remains the leading productivity suite for Mac with Apple's iWork and the free OpenOffice.org trailing far behind. Now it's been updated with a cleaner interface and more compatibility with Exchange and SharePoint. Learn Office 2011 for Mac OS X offers a practical, hands-on approach to using Office 2011 applications to create and edit documents and get work done efficiently. You'll learn how to customize Office design, create and share documents, manipulate data in a spreadsheet, and create lively presentations. You'll also discover how to organize your email, contacts, and tasks with the new Outlook for Mac. Conveying information quickly and concisely, the book brings you from beginner or intermediate to an experienced and confident user. This book provides the best combination of accessible and focused coverage of the Office 2011 applications. Rather than cover every seldom-used feature, the book covers real-world usage, putting emphasis on practical tasks and troubleshooting common problems such as sharing documents with Windows users and older versions of Office.

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