CaroMont Regional Medical Center

Number: MS - 012

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Author:

Approved: Patrick Russo, MD, Chief-of-Staff

Authorized: Todd Davis, MD, EVP, CMO

#### MEDICAL STAFF MEDICAL RECORD POLICY

#### **ADULT AND PEDIATRIC H&Ps**

Please refer to CaroMont Regional Medical Center Medical Staff Bylaws 12.E

History and Physical examination reports should include at a minimum, the following items: Chief Complaint/History of Present Illness, Past History, Review of Systems Physical Examination, Impression or Diagnosis, and Plan.

Short History and Physical forms may be used as approved by the appropriate Service Lines.

#### **NEWBORN INFANTS**

An admission physical examination shall be completed and recorded within twenty-four (24) hours after birth and the infant shall be examined daily during hospitalization. An infant may be discharged as long as he or she has been examined on that day and the discharge order is written. It is not necessary for the discharge summary to be complete if another note already exists on that day.

# DOCUMENTATION FOR OUTPATIENT BLOOD TRANSFUSIONS AND IV MEDICATION INFUSIONS

For therapeutic outpatient blood transfusions and IV medication administration, the physician must provide an order for the treatment and the reason (diagnosis) for treatment.

#### **OBSTETRICAL TRIAGE DOCUMENTATION**

Patients seen in the Obstetrics Triage area with a stay less than 4 hours do not require a complete history and physical examination.

#### REQUIRED COMPONENTS OF THE MEDICAL RECORD

The medical record shall include information to support the patient's diagnosis and condition, justify the patient's care, treatment and services, and document the course and result of the patient's care, and services to promote continuity of care among providers. The components may consist of the following: identification data, history and physical examination, consultations, clinical laboratory findings, radiology reports,

# **Medical Records Policy And Procedure Manual**

Marilyn D. Harris, Elissa Della Monica, Pamela Boyd

#### **Medical Records Policy And Procedure Manual:**

Operating Policies and Procedures Manual for Medical Practices Elizabeth W. Woodcock, Bette A. Warn, 2006 This popular bestseller is an easy to use manual complete with customizable medical office policies Covering more than 100 of todays most pressing events this manual helps practice administrators and managers set procedures and policies for managing operational financial and risk issues as well as personnel disaster planning and exposure control Representative Policy and Procedure Manual ,1988 Handbook of Hospice Policies and Procedures Marilyn D. Harris, Elissa Della Monica, Pamela Boyd, 1999 PART OF THE NEW JONES BARTLETT LEARNING INFORMATION SYSTEMS SECURITY ASSURANCE SERIES Security Strategies in Linux Platforms and Applications covers every major aspect of security on a Linux system Written by an industry expert this book is divided into three natural parts to illustrate key concepts in the field It opens with a discussion on the risks threats and vulnerabilities associated with Linux as an operating system using examples from Red Hat Enterprise Linux and Ubuntu Part 2 discusses how to take advantage of the layers of security available to Linux user and group options filesystems and security options for important services as well as the security modules associated with AppArmor and SELinux The book closes with a look at the use of both open source and proprietary tools when building a layered security strategy for Linux operating system environments Using real world examples and exercises this useful resource incorporates hands on activities to walk students through the fundamentals of security strategies related to the Linux system **Medical Records Policy and Procedure Guideline Manual Mary** J. **Practical Guide to Clinical Computing Systems** Thomas Payne, 2011-09-02 The development of Zellner.1991-06-01 clinical computing systems is a rapidly growing priority area of health information technology spurred in large measure by robust funding at the federal and state levels It is widely recognized as one of the key components for reducing costs and improving the quality of care At the same time as more and more hospitals and clinics are installing clinical computing systems major issues related to design operations and infrastructure remain to be resolved This book tackles these critical topics including system selection configuration installation user support interface engines and long term operation It also familiarizes the reader with regulatory requirements budgetary issues and other aspects of this new electronic age of healthcare delivery It begins with an introduction to clinical computing and definition of key terminology. The next several chapters talk about system architecture and interface design followed by detailed discussion of all aspects of operations Attention is then given to the realities of leadership planning oversight budgeting and employee recruitment This invaluable resource includes a special section that talks about career development for students and others interested in entering the field Provides a complete overview of practical aspects Detailed guidance on the design and operation of clinical computing systems Discusses how clinical computing systems relate to health care organization committees and organizational structure Includes numerous real life examples with expert insights on how to avoid pitfalls The Credentialing Handbook

Sheryl Deutsch, Sheryl K. Deutsch, Christine S. Mobley, 1999 The Credentialing Handbook provides comprehensive plain English guida nce to understand and master the provider credentialing process in any health care setting With sample forms checklists flowcharts and c orrespondence this practical quide walks you through every aspect of effective credentialing appointment and recredentialing You ll lear n key steps in the credentialing process about express credentialing models how to credential allied health practitioners typical time frames and tracking systems pros and cons of delegating credentialing The Medical Record as Evidence Elliott Oppenheim, 2012-08 Elliott B Oppenheim practiced family medicine and emergency medicine for nearly eighteen years before attending law school and obtaining a master s degree in health law He attended Occidental College BA 1969 The University of California at Irvine MD 1973 Detroit College of Law at Michigan State University JD 1995 and Loyola University School of Law Chicago LL M Health Law 1996 He has written extensively about medical malpractice litigation the Emergency Medical Treatment and Active Labor Act and spoliation of evidence in medical negligence litigation and continues to write on medical legal subjects Dr Oppenheim has been active in the field of medical negligence litigation for almost twenty five years He heads coMEDco Inc a national medical legal consulting firm as President and CEO Dr Oppenheim also teaches health law SUMMARY TABLE OF CONTENTS Chapter 1 Admissibility of Medical Records Chapter 2 The Recording Sequence Chapter 3 Why There Must Be a Record Chapter 4 Spoliation Chapter 5 Confidentiality and Privilege Chapter 6 Discovery and Trial Techniques This book is a pdf made from a high quality scan of the original The Medical Staff Handbook, 2011-07 The Medical Staff Handbook is the completely updated edition that provides an in depth explanation of Joint Commission standards that address all medical staff issues including the recently revised MS 01 01 01 standard This reliable one stop resource provides information on the credentialing privileging and appointment processes for hospital practitioners The Medical Staff Handbook also includes the following An appendix with all Joint Commission Medical Staff standards rationale elements of performance and scoring information Complete coverage of medical staff bylaws and other areas affected by the revised MS 01 01 01 standard Thorough interpretation of all Joint Commission standards related to the medical staff Tips for developing new medical staff processes and improving existing processes for appointment and reappointment Sample documents practical strategies and detailed examples to help readers understand and comply with the Medical Staff standards Quality Assurance Policies & Procedures for Ambulatory Health Care Judith M. Bulau, 1990 This manual is a comprehensive quality assurance resource applicable for use in various health care systems such as ambulatory care settings HMOs PPOs and by primary care providers specialty providers and regulatory agencies Quality Assurance Policies Procedures for Ambulatory Health Care enables these ambulatory health care systems to develop appropriate quality assurance programs and assists them in reviewing supplementing or revising existing quality assurance programs Clear and concise with step by step procedures for implementing each policy It includes more than 100 sample forms reports letters job descriptions and other practical tools to save time and increase efficiency **Department** 

of the Interior and related agencies appropriations for fiscal year 1985 United States. Congress. Senate. Committee on Appropriations. Subcommittee on the Department of the Interior and Related Agencies, 1984 The Professional Medical Assistant Sharon Eagle, Cindi Brassington, Candace Dailey, Cheri Goretti, 2009-04-08 This new textbook uses a multidisciplinary integrated approach to learning that truly reflects the real world in which MAs practice whether they re focused on the front or back office From beginning to end it offers comprehensive competency based coverage complemented by an emphasis on multiple learning styles to better meet the needs of your students Mastery of all the knowledge and skills that lead to CMA AAMA or RMA certification plus flexibility versatility teamwork and professionalism in the workplace are the hallmarks of a successful and rewarding career as a Medical Assistant **Information Technology Policies** Association of Research Libraries. Systems and Procedures Exchange Center, 1996 Hospital Medical Records Policy and Procedure Manual Gary Lee Stanley,1977 Foundations of Health Information Management - E-Book Nadinia A. Davis, 2023-05-15 Selected for Doody's Core Titles 2024 with Essential Purchase designation in Health Information Management Foundations of Health Information Management 6th Edition is an absolute must for anyone beginning a career in HIM By focusing on healthcare delivery systems electronic health records and the processing maintenance and analysis of health information this engaging easy to understand text presents a realistic and practical view of technology and trends in healthcare It readies you for the role of a Registered Health Information Technician who not only maintains and secures accurate health documentation but serves as a healthcare analyst who translates data into useful quality information that can control costs and further research This edition is organized by CAHIIM competencies to prepare you for the RHIT credentialing exam as well as EHR samples critical thinking exercises and expanded coverage of key issues in HIM today Clear writing style and easy reading level make reading and studying more time efficient Organized for CAHIIM competencies to assure that you are prepared to sit for the exam Competency Check in Exercises at the end of every main section in each chapter encourage you to review and apply key concepts Competency Milestone feature at the end of each chapter hosts ample assessments to ensure your comprehension of the CAHIIM competencies Ethics Challenge links topics to professional ethics with real world scenarios and critical thinking questions Critical thinking questions challenge you to apply learning to professional situations Mock RHIT exam provides you with the opportunity to practice taking a timed objective based exam Specialized chapters including legal statistics coding and performance improvement and project management support in depth learning Professional Profile highlights key HIM professionals represented in chapter discussions Patient Care Perspective illustrates the impact of HIM professionals on patients and patient care Career Tip boxes instruct you on a course of study and work experience required for the position Chapter summaries and reviews allow for easy review of each chapter s main concepts SimChart and SimChart for the Medical Office EHR samples demonstrate electronic medical records in use Monthly Catalog of United States Government Publications United States.

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Occupational Therapy and Mental Health Jennifer Creek, Lesley Lougher, 2008-01-01 Psychiatrie sant mentale Emergency Department Compliance Manual Rusty McNew, 2017-06-14 Emergency Department Compliance Manual 2017 Edition provides everything you need to stay in compliance with complex emergency department regulations The list of questions helps you quickly locate specific quidance on difficult legal areas such as Complying with COBRA Dealing with psychiatric patients Negotiating consent requirements Obtaining reimbursement for ED services Avoiding employment law problems Emergency Department Compliance Manual also features first hand advice from staff members at hospitals that have recently navigated a Joint Commission survey and includes frank and detailed information Organized by topic it allows you to readily compare the experiences of different hospitals Because of the Joint Commission's hospital wide function based approach to evaluating compliance it s been difficult to know specifically what s expected of you in the ED Emergency Department Compliance Manual includes a concise grid outlining the most recent Joint Commission standards which will help you learn what responsibilities you have for demonstrating compliance Plus Emergency Department Compliance Manual includes sample documentation that hospitals across the country have used to show compliance with legal requirements and Joint Commission standards Age related competencies Patient assessment policies and procedures Consent forms Advance directives Policies and protocols Roles and responsibilities of ED staff Quality improvement tools Conscious sedation policies and procedures Triage referral and discharge policies and procedures And much more Study Guide for Kinn's The Administrative Medical Assistant - E-Book Alexandra Patricia Adams, 2013-10-11 Get more practice with medical assisting competencies and test your critical thinking skills Designed to reinforce your understanding of Kinn's The Administrative

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