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to teach various concepts related to Computer Science This series is created to help students master the use of various kinds of software and IT tools The books have been designed to keep pace with the latest technologies and the interests of the 21st century learners The books for classes 1-5 are introductory They introduce students to the basic features of Windows 7 and MS Office 2010 starting with the history of computers what are the basic parts of the computer how to use Tux Paint WordPad MS Paint how to program in LOGO and also give an introduction to the Internet However the books for classes 6-8 are for senior students and take a deep dive into the advanced features of Windows 7 and MS Office 2007 including how to do programming in QBasic HTML and Visual Basic Students learn to create animations using Flash and Photoshop and how to communicate using the Internet The ebook version does not contain CD **Microsoft Office PowerPoint 2010**

QuickSteps Carole Boggs Matthews, 2010-07-06 Step by Step Full Color Graphics Start using PowerPoint 2010 right away the QuickSteps way Color screenshots and clear instructions make it easy to ramp up on the latest release of Microsoft's powerful presentation application Follow along and quickly learn how to create great looking slides add text tables charts graphics sound and video and deliver a polished presentation guaranteed to impress Get up to speed on PowerPoint 2010 in no time with help from this practical fast paced guide Use these handy guideposts Shortcuts for accomplishing common tasks Need to know facts in concise narrative Helpful reminders or alternate ways of doing things Bonus information related to the topic being covered Errors and pitfalls to avoid Carole Matthews co creator of the QuickSteps series is the author or coauthor of more than 50 books including Photoshop QuickSteps and QuickSteps to Winning Business Presentations

Computer Apps for Kids with Microsoft Office 2010 □ Summer Sandra Gaiser, 2013-06-01 A short 10 week summer course for the classroom or at home Ten projects using Microsoft Office 2010 Word Excel PowerPoint Publisher with step by step instructions Lots of fun *Developing Your Portfolio - Enhancing Your Learning and Showing Your Stuff* Marianne Jones, Marilyn Shelton, 2011-03-07 Portfolios have often been used as a way for teachers to monitor and assess their students progress but this book picks up on the current trend of using portfolios to assess teachers themselves as part of their degree requirements As a professional development tool portfolios are also useful for classroom teachers in evaluating their practice and in showcasing their skills and accomplishments for use in interviews Veteran teacher educators Marianne Jones and Marilyn Shelton provide practical and comprehensive guidance specific to the needs of pre and in service teachers of young children This thoroughly revised and updated new edition features A flexible and friendly approach that guides students at varying levels of experience through the portfolio process New material on the portfolio planning stage and additional coverage on the importance of developing a personal philosophy A companion website with additional instructor materials such as printable templates exercises for improving portfolio skills and more Both theoretical and practical the book addresses issues and mechanics related to process and product instruction and guidance techniques the role of reflection and assessment strategies With concrete examples rubrics tips and exercises this book will provide a step by step guide to

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starting the lesson Special Chapter on Computational Thinking and Artificial Intelligence QR Code for digital interaction Artificial Intelligence Special Chapter on Artificial Intelligence Computational Thinking Special Chapter on Computational Thinking DESCRIPTION Touchpad PLUS Version 1 1 is based on Windows 7 and MS Office 2010 This series contains five sections Digital World section introduces fundamental and application concepts to embrace computer science and integrate them with other subjects and skills Cyber Word section covers Internet literacy and makes the students aware of cybercrime and cyber security website development etc Computational Thinking section includes interesting and engaging activities on Reasoning Visualization Interpretation Critical Thinking Information Processing and Algorithmic Intelligence and there by making them smarter Coding World section introduces students to the world of coding and thus developing their problem solving and logical skills Artificial Intelligence AI section takes the students on a voyage to the world of latest trends like Robotics and AI along with an AI game making them future ready WHAT WILL YOU LEARN You will learn about Digital World Cyber World Computational Thinking Coding Artificial Intelligence WHO THIS BOOK IS FOR Grade 4 TABLE OF CONTENTS 1 Evolution of Computers 2 Personalizing Windows 7 3 Editing in MS Word 2010 4 Formatting in MS Word 2010 4 Introduction to MS PowerPoint 2010 5 Know About Computer Viruses 6 Visual Processing 7 Drawing Shapes in Scratch 8 Evolution of AI 9 Project Work 10 Explore More Windows 10 11 OGO Cyber Sample Questions 12 Glossary Gateway to Computer Studies Class 05 Namit Dhingra, Gateway to Computer Studies Class 05 Beginning SharePoint 2010 Administration Göran Husman, Christian Ståhl, 2010-08-03 Written by a four time SharePoint MVP this book examines the differences between SharePoint Foundation SPF and SharePoint Server SPS Appropriate for consultants and IT professionals who need to understand how to plan implement and configure SharePoint administrators and the support team that must know how to manage SharePoint IT managers and project leaders it assumes no previous knowledge of SharePoint The version adds full integration support for Microsoft Office 2010 and Visio 2010 Microsoft s new FAST search and mobile and Groove client support **Log On To Computers** □ 4 Meera Aggarwal, Dorothy Fanthome, LOG ON TO COMPUTERS series consists of ten thoroughly revised and updated textbooks for classes 1 10 The books aim to help students master the use of various types of software and IT tools The books have been designed to keep pace with the latest technologies and the interests of the 21st century learners The series is based on Windows 7 and MS Office 2010 and adopts an interactive approach to teach various concepts related to Computer Science The books for classes 1 5 focus on the basics of computers Windows MS Office OpenSource software and programming language LOGO However the books for classes 6 8 encourage students to experience and explore more about programming languages like QBasic HTML and Visual Basic application software such as Photoshop Flash and MS Office The ebook version does not contain CD *Step By Step Microsoft PowerPoint 2010* Raf Knowledge, 2013-04-05 Microsoft PowerPoint adalah aplikasi andal untuk membuat beragam presentasi menarik sesuai kebutuhan Anda Dengan segudang peningkatan dan fitur baru dalam Microsoft PowerPoint 2010 Anda akan

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